



CREDIT CARD AUTHORIZATION REQUEST FORM

MC/VISA/DISCOVER/AMEX

Date: _____

I, _____, authorize Shenandoah General Construction LLC,
(Credit Card Holder's name)

to charge my credit card for:

Credit Card # _____ Exp. Date _____ CV2: _____
(3 digit # Code)

Total Amount for this transaction: \$ _____ plus 2.5% Administrative Fee \$ _____

Credit Card Billing Address: _____

Signature of Credit Card Holder: _____

Please include a copy of the front & back of the credit card. Write the credit card number and expiration date beside the card if faxing.

Contact Phone# _____ Contact Email : _____

Email completed form to: T.Pierce@shenandoahus.com and ar@shenandoahus.com

Please note that unforeseen conditions can affect the amount of time to complete the project, therefore increasing or decreasing an estimate. Should the estimate decrease the above credit card will be credited, if the estimate increases the additional amount will be charged to the above credit card on completion of work.

Deposit Only: The COD payment is a deposit and may not reflect the final cost of the project.

Possible Additional Costs: The final cost may be higher than the initial payment due to changes in the project scope, additional work requested, or unforeseen conditions encountered during the project.

Unforeseen Conditions: Any hidden issues discovered after starting work, such as subsurface problems or unexpected site conditions, may lead to additional charges.

Scope Changes: Any changes to the scope of work or additional services will be billed separately, and the client will be responsible for these costs.

Final Invoice: A final invoice will be provided at the end of the project, detailing all costs, including any extra work or adjustments, with the initial COD payment credited.

Agreement: By making the COD payment, the client agrees to these terms and understands that the final cost may differ from the initial deposit.

If this is a COD Partial Payment, please note that we will charge the balance due no later than 30 days of completion of work, unless otherwise agreed upon by the client and Shenandoah.